

## Head of Human Resources

Competitive salary – linked to skills & experience

Full time, 37 hours per week - LGPS pension scheme

26 days annual leave rising to 31 after 5 years (plus 8 days Bank Holiday)

Hybrid working – Only available during school holidays

Start date – September 2025

Closing date for applications – 9am on 2/6/2025

**Are you highly driven, ambitious and willing to play a key role within our central executive team?**

**Are you a people-focused HR professional with significant strategic HR expertise?**

**Do you want to make a difference to children's lives and improve their future chances?**

**Are you a leader with the ability to innovate and solve fast moving problems?**

**Attenborough Learning Trust has an exciting opportunity to offer to a dynamic and forward-thinking individual who is capable of building, developing and leading a new in-house HR department. This is a senior appointment sitting within the trust's executive and central team, providing professional and proactive HR services to all schools within the Trust.**

### About the role:

This exciting role requires a forward-looking professional with significant strategic HR expertise, who is able to support the overall growth of the trust in line with the business plan, maintaining our strong ethos and culture. Previous education experience is less important to us than drive, determination, and a strong desire to help and support the trust and its school leaders.

This is a senior appointment sitting within the trust's executive team providing professional and proactive HR services to all schools within the trust. The successful candidate will have the opportunity to shape the role, making it their own, working closely with our senior leaders to make a significant impact on our organisation. We offer a vibrant work environment that encourages personal and professional growth. We are committed to diversity and inclusion, ensuring that every team member feels valued and respected.

### About you:

You will be able to demonstrate your enthusiasm, drive and determination to make a difference and how you will engage with our ethos and culture. You will be able to provide examples of how you have developed working as part of a highly motivated leadership team and how you have provided a practical, hands on, solution-based approach to your previous roles.

You will hold a minimum CIPD level 7 Chartered Membership and time served working at a senior management level within HR, demonstrating an ability to develop and carry out HR strategies that support an organisation's business plan. You will most likely be an HR generalist with a broad knowledge base across the employee lifecycle and with a sound knowledge of all aspects of people and case management and employment legislation. You will be articulate, approachable and able to develop valued and effective business relationships.

For full details and to arrange a TEAMS call about the role contact us at [info@attenboroughlearningtrust.org.uk](mailto:info@attenboroughlearningtrust.org.uk)

*Attenborough Learning Trust is committed to safeguarding young people and promoting the welfare of children, and all staff appointed will undergo online checks and be required to undertake an enhanced DBS Service Check.*

